



The Lodge Rental Application

INITIATE ALL INQUIRIES BY PHONE OR EMAIL - 317-477-4040, namelesscreekcamp@gmail.com

APPLICANT: Please complete the following for the person responsible during the event/rental.

Name of Applicant:		
Phone: (required)	Fax:	Email:(required)
Company/Organization:		
Address:	City:	Zip:
Is organization a <input type="checkbox"/> 501 c 3 Non-Profit <input type="checkbox"/> Professional <input type="checkbox"/> Other		

EVENT

Type of Event: <input type="checkbox"/> Business/Company Meeting <input type="checkbox"/> Class/Seminar/Workshop <input type="checkbox"/> Other
Brief Description of Event:
Rental Date(s): MUST BE CONFIRMED Rental Fee total: MUST BE CONFIRMED Number of Attendees:
Is the event open to the public? <input type="checkbox"/> Yes <input type="checkbox"/> No Will food be served? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will Alcohol be served? <input type="checkbox"/> Yes <input type="checkbox"/> No Proof of License/insurance _____ (for office use)

ACKNOWLEDGEMENT

The undersigned hereby makes application to Nameless Creek Youth Camp for the use of the Lodge and certifies that the information on the application is correct. The undersigned acknowledges that 50% of the rental fee is due upon acceptance of the quote which includes the nonrefundable commitment deposit of \$100. The balance of rental fee of \$_____ is to be paid in full 30 days prior to event date. The undersigned agrees to pay \$200 damage/cleaning deposit prior to the event refundable upon completion of check out. The applicant agrees to adhere to all rules and regulations pertaining to the use of this facility and to reimburse Nameless Creek Youth Camp for any damages/cleaning beyond the deposit arising from the applicant's use of the Lodge. **Smoking is not permitted in the building. This is a tobacco free venue. Absolutely no fireworks of any kind.** Any accident involving injury to participants or damages to facilities will be reported to Nameless Creek Youth Camp immediately. I/we further agree to indemnify, defend, and hold Nameless Creek Youth Camp, and its officials and employees harmless from and against all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damages to property, which arise out of our/my rental of the said facilities. Nameless Creek Youth Camp is not responsible for lost or stolen property. I/we also understand that all Nameless Creek Youth Camp policies and procedures apply to this rental application. I/we acknowledge that I/we have received and reviewed the information in this form and the Lodge Rules and Regulations document.

Applicant's Signature (required)

Date (required)

FOR OFFICE USE

Confirmation deposit:	Date Paid
Rental Fee:	Date Paid

2675 South 600 East, Greenfield, IN 46140 Phone: (317) 477-4040
PLEASE MAIL CHECK TO: Nameless Creek Camp, PO Box 452, Greenfield, IN 46140



Rules and Regulations

- Nameless Creek Camp will make available the use of the **Lodge** to any individual, non-profit organization, professional organization, and community groups.
- The individual signing the application is personally responsible for the facility and any damage that may occur during use. Additional fees will be charged for excessive clean-up.
- The **Lodge** is available Monday - Sunday, all year long.
- The **Lodge** is available on a first come, first served basis for daily rental from 9 AM to 12 Midnight. A non-refundable confirmation deposit must be paid to make any reservation. All rental fees must be paid 30 days prior to event day.
- Cancellations must be made by the person who made the facility reservation. Cancellations with 30 days' notice will receive an 80% refund of rental fees, 50% if less than 30 days, and no refund if less than two weeks. Cancellations due to acts of God may be rescheduled or refunded in full.
- The **Lodge** is a private facility. Nameless Creek Youth Camp reserves the right to refuse use of the facility to any person, organization or business in its sole judgement when a proposed use is not fitting with community standards or the mission of Nameless Creek Youth Camp, Inc. The **Lodge** may not be used to promote any illegal activity or acts of discrimination.
- All youth under the age of 18 need to be supervised by an adult always.
- **Smoking Policy** – smoking is not permitted within the building or on the deck area. This is a tobacco free venue.
- **Alcohol Policy** – If Alcohol is to be served to guests at this property, a licensed and insured Bar Tender may be required and approved by Nameless Creek Youth Camp.
Absolutely no under-age drinking shall be allowed. Drinks are to be served and consumed in the **Lodge building** and/or on the attached **Lodge Deck** only.
- The use of candles or any other type of flame is not allowed. Sterno cans for chafing dishes are allowed.
Absolutely NO fireworks of any kind allowed on property.
- No equestrian activities allowed at the camp. Animals attending events must have NCYC approval.
- **Tacks, nails, glue, tape and other adhesive type products are not permitted**
- The **Lodge** must be left in the same condition that it was when you arrived. Trash needs to be placed in the proper bags and placed in the designated containers.
- The **Lodge** capacity is 150. We encourage a licensed security officer for large group events.
- In case of fire, exit closest door to the parking lot. There are three exits; East, North, and West.
- In case of tornadoes, exit to restrooms, coat room, and store room. Take cover.
- NO FIRE ARMS on NCYC property except for sworn law enforcement officers.

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The Lodge at Nameless Creek Camp pricing: rental fees are available on request.

One Day Events (9 AM to 12 Midnight), Half day events could be 9am-4pm & 5pm-12AM

50% deposit of total fees (includes \$100 non-refundable confirmation deposit) due at time of reservation.

NCYC Property loss and damages will be the responsibility of the individual signing the reservation.

Consecutive day events will be discounted after the first day. The confirmation deposit will be charged only one time for a multi-day rental.

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